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P.O. Box 1134
Mthatha,5099

Email : info@ntinga.org.za

Website : www.ntinga.org.za



Request For Quotations.

Notification date: 05/06/2024

ADVERTISEMENT: RFQ NO - 01/06/2024

ONLINE OFFSITE BACKUPS

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experienced bidders to submit detailed quotation to provide, install and configure online offsite backups services for server at Ntinga head office and desktop at Umzikantu Abattoir with 5TB of data storage for a period of 12 months. Starting from 1 June 2024 to 31 May 2025.

Minimum specifications/Features:

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| 1. Provide online offsite backup services for a period of 12 months. |
| 2. Solution must be Fully Automated |
| 3. Backup windows - All backups must occur such that production environment is not impacted. |
| 4. Secure hosting |
| 5. Data must be encrypted. |
| 6. Service provider must be able to Retrieve and Restore data at any time. |
| 7. Daily notifications of backups done |
| 8. Data Storage-5 TB |
| 9. Software solution must be Veeam because we already have Veeam backup and replication software on license. |
| 10. Solution must backup 2 Servers (1 Physical and 1 Virtual) and 1 desktop |
| 11. Solution must be able to backup Pastel Evolution, VIP Payroll, ESS and Aba-serve software packages. |
| 12. Service provider must provide, install, configure and setup the services to our servers. |
| 13. Service provider must be able to provide support when online backup is not working as and when the entity requires. |
| 14. Service provider must provide onsite training to 2x ICT Personnel to demonstrate how to monitor and backup services, with the provided solution. |
| 15. Service provider must be able to restore backups as required by the ICT Personnel. |
| 16. Monthly monitoring and testing of backups will be done at the request of the ICT Personnel |
| 17. The solution must have Monthly backup report functionality and as an output. |
| 18. In the event of a system crash, the service provider must provide as a minimum repair, and hard drives configure with the virtual machine. The service provider will be expected to provide support on the restoration of the backup. |

Ntinga O. R. Tambo Development Agency SOC Ltd: A Municipal entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)
Directors: Dr L. L. Ndabeni (Chairperson), Dr N.T Ndudane, Mr T Yako, Mr. L Mbiko (CEO), Adv. S Mancotywa, Z.W Xalisa
M.J Sikhosana, Mr. M.P Madikiza, Ms. S Ndlondlwana(Company Secretary).

Price and Preference

Quotations will be evaluated according to the 80/20-point system in compliance with Preferential Procurement Policy Framework Act (5/2000). And preferential procurement regulations 2022.


Points	Preferential Procurement Goals	Proof to be Attached to claim full points
80	Price	N/A
20	Specific goal	
Bidders are to score specific goals as follows:		
5	Women	Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned points in line with the percentage held
5	Youth	Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned points in line with the percentage held
5	Disabled	Attach proof from a registered doctor/physician for a bidder to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned points in line with the percentage held
5	Rural	Attach proof of residence of the business/lease agreement: Village. Settlement/Semi-town
100		

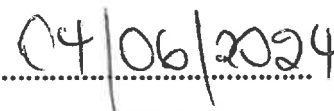
Bidders should take note of the following conditions (Failure to provide mandatory information in this proposal may result in the submission considered as non-responsive.

- Quotations will be evaluated according to the compliance with Preferential Procurement Policy Framework Act.
- The bids should include company registration number, tax reference number, valid tax clearance certificate or tcc code, CSD Report, MBD 4, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR BID INVALID / NON-RESPONSIVE**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za

Quotations clearly marked "RFQ 01/06/2024 **Online Offsite Backups**" may be emailed to rfq@ntinga.org.za. and/or deposited in a bid box placed in the Ntinga O. R Tambo reception at the following address: OLD GOVERNMENT PRINTERS, No.05 Textile Road, Vulindlela Heights, Southernwood, Mthatha, 5099Late quotations will not be considered. **Closing Date Thursday, 13 June 2024 at 12:00. For enquiries, please contact Ms. V. Dunga at 047 495 0569 and/or by email at vuyelwad@ntinga.org.za**

Approved by;

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S. Sentwa
Chief Finance Officer

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Date