

Address of Registered office:  
Old Government Printers  
No. 5 Textile Road  
Vulindlela Heights  
Mthatha  
5099

Postal Address  
P.O. Box 1134  
Mthatha,5099



Tel : +27(0) 47 531 0346  
Fax : +27(0) 47 531 4121

Email : info@ntinga.org.za

Website : www.ntinga.org.za

**REQUEST FOR QUOTATIONS**

**Notification Date: 07/11/2023**

**RE-ADVERTISEMENT: RFQ NO- 01/11/2023**

**SUPPLY, DELIVER AND CONFIGURE A MULTI-FUNCTIONAL NETWORK**

**PRINTER**

**(KEI FRESH PRODUCE MARKET)**

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experienced bidders to submit detailed quotation for supply, deliver and configure a printer to Kei Fresh Produce Market. as per the specification below:

Below is the minimum specification of a Multi- Functional Network Printer

<b>DESCRIPTION OF SERVICE</b>
1. Up to 40/print/copy/color scan/fax
2. Paper sizes A4
3. Two trays
4. Double sided printing
5. Scan to folder
6. Scan to E-mail
7. 1x500 sheet paper tray
8. User code
9. Maximum volume per month 5000 prints
10. Install and configure printer.
11. Install and configure print to work E-mail & to folder.
3 years on-site warranty

Ntinga O. R. Tambo Development Agency SOC Ltd: A Municipal entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)  
Directors: Dr L. L. Ndabeni (Chairperson), Dr N.T Ndudane, Mr T Yako, Mr. L Mbiko (CEO), Adv. S Mancotywa, Z.W Xalisa  
M.J Sikhosana, Mr. M.P Madikiza, Ms. S Ndlondlwana(Company Secretary).

Quotations will be evaluated according to the 80/20-point system in compliance with Preferential Procurement Policy Framework Act (5/2000). And preferential procurement regulations 2022.

<b>Points</b>	<b>Preferential Procurement Goals</b>	<b>Proof to be Attached to claim full points</b>
80	Price	N/A
20	Specific goal	
Bidders are to score specific goals as follows:		
5	<b>Women</b>	<b>Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more</b>
5	<b>Youth</b>	<b>Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more</b>
5	<b>Disabled</b>	<b>Attach proof from a registered doctor/physician for a bidder to obtain full points the percentage of equity held must be 51% or more</b>
5	<b>Rural</b>	<b>Attach proof of residence of the business/lease agreement: Village. Settlement/Semi-town</b>
100		

**Bidders should take note of the following conditions (Failure to provide mandatory information in this proposal may result in the submission considered as non-responsive.**

- Quotations will be evaluated according to the compliance with Preferential Procurement Policy Framework Act.
- The bids should include company registration number, tax reference number, valid tax clearance certificate or tcc code, CSD Report, MBD 4, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR BID INVALID / NON RESPONSIVE**

- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download [www.ntinga.org.za](http://www.ntinga.org.za)

Quotations clearly marked "RFQ 01/11/2023 **Supply and delivery of a Multifunctional Network PrinterNetwork**" may be emailed to [rfq@ntinga.org.za](mailto:rfq@ntinga.org.za) and/or deposited in a bid box placed in the Ntinga O. R Tambo reception at the following address: OLD GOVERNMENT PRINTERS, No.05 Textile Road, Vulindlela Heights, Southernwood, Mthatha, 5099Late quotations will not be considered. **Closing Date Thursday 16 November 2023 at 12:00. For enquiries, please contact Ms. Anela Giwu at 0662305896 and/or by email at [anelag@ntinga.org.za](mailto:anelag@ntinga.org.za)**

Approved by;

  
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**S.Sentwa**  
**Chief Finance Officer**

  
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**Date**